

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA, October 19, 2004
CAUCUS 6:30 P.M.

6:30 PM Work Study Caucus Session Discussion & Possible Action:

- **Pending Council Agenda Items**

Pledge of Allegiance

Roll Call

Minutes of the Regular Meeting October 5, 2004

Reports of Fire Department for the month of September

Bills & Payroll for the first half of October

Public Presentation: Independent Audit for the fiscal year that ended April 30, 2004. (Brian Daniell, West & Company, and Preston Owen, City Attorney & Treasurer)

Public Presentation: Potential auditing services to determine whether the municipality may be being overcharged for gas, electric and telephone utility services. (Daniel Tang, Director, Cost Recovery Corporation)

Motion –Adopt Resolution 2004-2563: Adopting the National Incident Management System to plan for and respond to disaster incidents. (Carter)

Motion –Adopt Ordinance 2004-5194: Amending Sections §35.15 - §35.17 of the Mattoon Code of Ordinances to prescribe bidding and contracting procedures explicitly directed by 65 ILCS 5/4-11, the governing state statute for the commission form of Illinois municipal government. (Carter)

Motion –Approve Council Decision Request 2004-372: Approving an adjustment of a September water and sewer bill of \$3,124.64 for a leak at premises owned by Don Metcalf at 2500 Piatt Avenue to the monthly average bill of \$42.14. (Schilling)

Motion –Approve Council Decision Request 2004-373: Ratifying an emergency decision to authorize Bodine Electric of Decatur to repair a Golden Valley Lift Station Pump at a cost of \$10,856.91. (Gambill)

Motion -Recess to closed session pursuant to the Illinois Open Meetings Act for the

purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1), the purchase of real property for the use of the municipality (5 ILCS 120(2)(5), the setting of a price for sale or lease of property owned by the municipality (5 ILCS 120(2)(6), litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11):

- **Wage rates for custodian jobs**
- **Salary increases for management and supervisory employees, whose compensation has not been established by employment agreement**
- **Review performance appraisal reports for management employees:**
 - Ø **Debbie Crean, Administrative Assistant for Public Works (9/08/04)**

Reconvene from closed session; consider motions or notice of motions pertaining to topics discussed in closed session.

Adjourn